SOUTHERN STAR
CENTRAL GAS PIPELINE

Request for Confidential Communications of PHI

Return completed Request to:

Southern Star Privacy Officer
Southern Star Central Gas Pipeline, Inc.
4700 Highway 56
Owensboro, KY 42301
Fax: 270/852-5017

I hereby request that communications of my Personal Health Information (PHI) maintained by Southern Star be made by alternate means or at an alternate address. I hereby certify that communication of all or a part of PHI in any manner other than that reflected in this Request could endanger me. I understand that this Request must be reasonable and that I may be charged the actual, additional expenses incurred by Southern Star to satisfy this request and I agree to reimburse Southern Star for any such expenses within two (2) weeks of my receipt of an invoice for the same.

My Name: _____ _____
Last First

My SSN: _____ - _____ - _____ **My Telephone:** (_____)_____-_____

My Address: _____ **My Email:** _____
Street/Apartment

_____
City, State, Zip

Authorized Representative's Name: _____ _____
Last First

Signature (Insured or Authorized Representative): _____

Dated: _____

Alternate method of communication (for example, by facsimile, email, different address): _____
_____
_____

Specific instructions (for example, never call the home telephone number and always call the alternate number provided in this Request):
_____
_____

To be completed by Human Resources

Date Request Received _____ Date Request filed _____
Additional charges incurred _____ Date Invoice for additional charges sent _____